



Department of Electronics & Information Technology,  
Ministry of Communications & IT, Govt. of India



## Centre for Innovations in Public Systems (CIPS)

(An organization established with funding from the Government of India)

in association with

**Administrative Training Institute, West Bengal**

Organizes

**Three Day Intensive Training Workshop on “Innovative/Best Practices in e-Office” under the aegis of Capacity Building Programmes of Mission Mode Projects of State Governments & Govt. of India**

**Venue: Seminar Hall – III, Annex Building, Administrative Training Institute, Kolkata, West Bengal**

**From 01-03 of June, 2016**

**Day - 1**

**Date: 01-06-2016**

**Wednesday**

Time (Hrs.)	Theme	Speakers
10:00 – 11:00	Introduction to the Workshop	<b>Shri G. H. Khanra</b> Faculty, ATI, West Bengal
	Welcome Address	<b>Prof. M. Chandrasekhar</b> Director, Centre for Innovations in Public Systems Hyderabad, Telangana
	Inaugural Address	<b>Ms. Neelam Meena, IAS</b> Additional Director General ATI, West Bengal
	Keynote Address	<b>Shri Talleen Kumar, IAS</b> Principal Secretary Department of Information Technology & Electronics Government of West Bengal
	Vote of Thanks	<b>Shri G. H. Khanra</b> Faculty, ATI, West Bengal
<b>11:00 – 11:15</b>	<b>Break for Tea</b>	
11:15 – 12:15	e-Office, Jawaharlal Nehru University	<b>Shri Sanjeev Kumar</b> Director-Communication & Information Services Jawaharlal Nehru University, New Delhi
12.15 – 13:15	e-Office, Sindhudurg, Maharashtra (Skype Call)	<b>Shri B. B. Hegade</b> Technical Director and DIO, Sindhudurg, Maharashtra
<b>13:15 – 14:00</b>	<b>Break for Lunch</b>	
14:00 – 15:00	e-Office, Ministry of Panchayat Raj	<b>Shri Subodh Gurjar</b> Consultant, Ministry of Panchayat Raj, Govt. of India
15:00 – 16:00	e-Office, Rajasthan	<b>Shri Sunil Chhabra</b> Additional Director, Department of Information Technology Govt. of Rajasthan
<b>16:00 – 16:15</b>	<b>Break for Tea</b>	
16:15– 17:30	Interactive Session	

Day - 2

Date: 02-06-2016

Thursday

Time (Hrs.)	Theme	Speakers
09.30 – 10.30	Mobile Governance: The Next Generation Governance	<b>Dr. Rakesh Singhal</b> Professor (Computer), HCM-Rajasthan Institute of Public Administration, Jaipur, Govt. of Rajasthan
10:30 – 10:45	<b>Break for Tea</b>	
10:45 – 11:45	Citizen Centric Services through CSCs	<b>Shri Kamal Kakkar</b> Principal Consultant CSC e-Governance Services India Limited Ministry of Communications & IT, Govt. of India
11:45 – 12:45	e-Office, Collectorate, North 24 Parganas, West Bengal	<b>Shri Randhir Kumar, IAS</b> District Magistrate & Collector Uttar Dinajpur, West Bengal
12:45 – 13:30	<b>Break for Lunch</b>	
13:30 – 17:30	<b>Field Visit to North 24 Parganas</b>	

Day – 3

Date: 03-06-2016

Friday

Time (Hrs.)	Theme	Speakers
09:30 – 10:45	e-initiative by DUSIB	<b>Shri S. K. Mahajan</b> Superintending Engineer (Coord. & QC), Delhi Urban Shelter Improvement Board, Govt. of NCT of Delhi
10:45 – 11:00	<b>Break for Tea</b>	
11:00 – 12:00	Digital India	<b>Col. Jagdish Jamwal</b> Independent Consultant, CIPS
12:00 – 13:15	e-Office, Konkan Railway Corporation Ltd.	<b>Ms. Bindhu Muralidharan</b> Chief Manager (IT) Konkan Railway Corporation Ltd. (KRCL) Maharashtra
13:15 – 14:00	<b>Break for Lunch</b>	
14:00 – 15:00	e-Office, GHMC, Hyderabad	<b>Dr. B. Janardhan Reddy, IAS</b> Special Officer & Commissioner Greater Hyderabad Municipal Corporation Telangana
15:00 – 16:00	e-Office Implementation & Challenges	<b>Ms. Rachna Srivastava</b> HOD, e-Office Project Division NIC, DeitY, Ministry of Communications & IT Govt. of India
16:00 – 16:15	<b>Break for Tea</b>	
16:15 – 17:00	<b>Interaction with Ms. Rachna Srivastava</b>	
17:00 – 17:30	<b>Valedictory Session</b>	