



Awards for Innovations in Public Systems by CIPS

Nomination Form

Details of the Nominee(s):

- (a) Name of the nominee (Dr. / Mr. / Ms.) :
- (b) Designation of the nominee at the time of the implementing the innovative practice :
- (c) Ministry / Department / Organization (NGO or Private agency) of the nominee at the time of the initiative, with complete postal address :
- (d) Nominee currently posted at / working with :
- (e) Current designation
- (f) Present postal address with Pin Code
- (g) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

Notes:

- (i) If the current designation is same as the designation at the time of implementing innovative practice, kindly mention the same.

Details of Validating Authority (State/District level)

- (a) Name of the Validating Authority (Dr. / Mr. / Ms.) :
- (b) Designation of the Validating Authority:
- (c) Ministry / Department with complete postal address :
- (d) Present postal address with Pin Code
- (e) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

Declaration by the validating Authority

I, _____ hereby declare that the practice is in operation since _____ to date.

Date

Signature

Seal of Organization



Details Relating to the Innovative Practice

1. Title of the Innovative Practice:
2. Implemented District/State:
3. Region Wise Grouping (Refer Annexure II):
4. Details of the Project Head:
 - Name
 - Current designation
 - Department/Organization
 - Present postal address with Pin Code
 - Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)
5. Details of the Team Members
 - a) Name
 - b) Current designation
 - c) Department/Organization
 - d) Present postal address with Pin Code
 - e) Contact details (Phone & Fax No.s, E-mail ID, Mobile Phone No.s)

(the subheadings a) to e) may be repeated to include the details of other team members)

6. Period of Implementation:
7. Summary (***What is the innovation about - in 500 words***)

8. Objective(s) (Main objectives and strategies adopted. What was the trigger for the initiative?)
(in 500 words)

9. Process (Key implementation steps, Major obstacles encountered and How were they overcome)(in 500 words)



10. Are there any specific policy impediments faced? (Any concrete suggestions to change specific policy/practices that can block innovation or stall replication) *(in 500 words)*

11. What resources were used and mobilized such as Physical Infrastructure, Human Resource, Technological/ IT and/or Any Other *(in 500 words)*

Physical Infrastructure:

Human Resource

Technological/IT infrastructure

Any other

12. Approximate Cost of Implementation *(in 500 words)*

Total cost of Implementation

Major Cost components

Steps taken towards mobilizing the funds required

13. Key Beneficiaries/target group



14. Status before and after Implementation *(in 500 words)*

Improvement in accountability and transparency
Reduction in Cost/Corruption
Process simplification
Service Improvement
Any other

16. Lessons Learnt: (Major challenges faced during implementation and how were they addressed? Also provide details of the failed attempts which have added to new learnings) *(in 500 words)*

--

17. Details of Recognition received or applications made for any award scheme if any:

<ol style="list-style-type: none">1. Awards Received (Title/Year)2. Applications Made for any other Award Scheme (Name of the award scheme/Year, Date of filing application)3. Any substantial improvements made after your previous application for any other Award Scheme<ol style="list-style-type: none">a. Yes/NoIf yes,<ol style="list-style-type: none">b. Date on which the improvements were madec. Details of improvements made
--



18. Details of Replication in other states/districts, If any

Location, Year of replication, Details of support provided

- 1.
- 2.
- 3.

19. Any supporting documentation/ audit done by any other agency(Kindly enclose all the listed documents)

Name of the agency and the year in which the study was conducted

- 1.
- 2.
- 3.

20. Reference links (news publication, website &,Reports)



Declaration

Declaration by the Project Head/ NGO head of the project/practice nominated for the Award for Innovation in Public Systems

- (a) I/We hereby declare that the particulars furnished above are correct and true to the best of my/ our knowledge. I/We have gone through the information on the Award Scheme Published in the Website of the CIPS (www.cips.org.in) and agree to the terms and conditions given therein. I/We shall abide by the decision of the Jury for declaration of the award.

- (b) I/ We hereby declare that there is no vigilance or disciplinary proceedings contemplated or pending against any team member(s).

- (c) I/ We hereby confirm that the organization is not blacklisted/ debarred by any government body.

Place: (Signature)

Date:

Seal of Organization
